



Giving Tree School

Enrollment Request

Thank you for your interest in Giving Tree School!

The process of enrolling children into our program is designed for the parent to be fully informed about our program curriculum and philosophy.

ENROLLMENT STEPS

STEP 1: Submit Enrollment Request Form and fee of \$50.00 [see bottom of page]

STEP 2: Visit Giving Tree School either during an OPEN HOUSE, or a scheduled appointment with the Program Administrator

STEP 3: You will receive an acceptance letter and contract. The Tuition contract with deposit must be submitted to secure enrollment

STEP 4: After Giving Tree School receives your deposit, we will send you an Admission Packet. The Admission Packet needs to be completed and returned to Giving Tree to finalize enrollment

STEP 5: The Program Administrator will schedule a home visit prior to your child's first day of school to ensure smooth transition for your child

TUITION

Tuition is based on a sliding scale. Tuition is divided into 11 equal payments.

The 2nd through 11th payments will be made consecutively beginning September through June.

The first tuition payment will be made as your non-refundable deposit to secure enrollment.

<u>HOURS</u>	<u>SCHEDULING</u>
8:30-8:50am: students arrive	Giving Tree School offers 3 standard schedules: -M/W/F -T/Th -5 days a week. Children age four or older (as of Sept. 1, 2017) must enroll a minimum of 3 days per week.
12:30pm: Half day students depart after lunch	
3:45-4:00pm: full day students depart	
Extended hours incur additional fees	
<ul style="list-style-type: none"> • Early drop off between 8:00-8:30 • Late pick up between 4:00- 5:00 	

----- **Please cut and send with your deposit**-----

MAIL TO: Giving Tree School, Haley Anderson, 3 Wood Avenue, Gill, MA 01354

Include Enrollment Fee of \$50

CHILD'S NAME _____ Birth date: _____

Parent(s) Name _____ Phone: _____

Address: _____ City: _____ Zip: _____

Email address: _____

Please tell us how you learned about Giving Tree School _____

_____ I request that my family be considered for the Tuition Sliding Scale

REQUESTED SCHEDULE [please circle]

Monday /Wednesday/Friday		Tuesday/Thursday		Monday -Friday
Full day	Half day	Full day	Half day	Full day

Will your family need early drop off or later pick up? Please indicate here: _____